

To request a Time Extension (TE) or Alternative Diversion Requirement (ADR), please complete and sign this form and return it to your Office of Local Assistance (OLA) representative at the address below, along with any additional information requested by OLA staff. When all documentation has been received, your OLA representative will work with you to prepare for your appearance before the Board. If you have any questions about this process, please call (916) 341-6199 to be connected to your OLA representative.

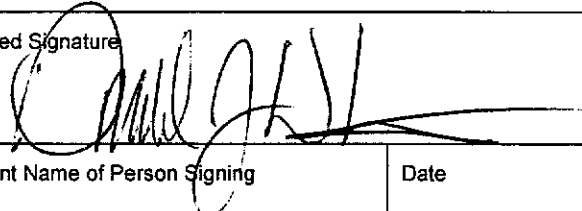
Mail completed documents to:

California Integrated Waste Management Board
Office of Local Assistance, (MS 25)
1001 I Street
PO Box 4025
Sacramento CA 95812-4025

General Instructions:

For a Time Extension complete Sections I, II, III-A, IV-A, and V.

For an Alternative Diversion Requirement complete Sections I, II, III-B, IV-B and V.

Section I: Jurisdiction Information and Certification			
<i>All respondents must complete this section.</i>			
I certify under penalty of perjury that the information in this document is true and correct to the best of my knowledge, and that I am authorized to make this certification on behalf of:			
Jurisdiction Name Laguna Hills		County Orange	
Authorized Signature 		Title Assistant City Manager	
Type/Print Name of Person Signing Donald J. White	Date December 27, 2002		Phone (949) 707-2620
Person Completing This Form (please print or type) Donald J. White		Title Assistant City Manager	
Phone (949) 707-2620	E-mail Address dwhite@ci.laguna-hills.ca.us		Fax (949) 707-2614
Mailing Address 25201 Paseo de Alicia Suite 150	City Laguna Hills	State CA	ZIP Code 92653

Section II—Cover Sheet

This cover sheet is to be completed for each Time Extension (TE) or Alternative Diversion Requirement (ADR) requested.

1. Eligibility

Has your jurisdiction filed its Source Reduction and Recycling Element, Household Hazardous Waste Element, and Nondisposal Facility Element with the Board (must have been filed by July 1, 1998 if you are requesting an ADR)?

☐ No. If no, stop; not eligible for a TE or ADR.

☒ Yes. If yes, then eligible for a TE or ADR.

2. Specific Request and Length of Request

Please specify the request desired.

☐ Time Extension Request

Specific years requested _

Is this a second request? ☐ No ☐ Yes Specific years requested. _
(Note: Requests for an additional extension will need to address why the jurisdiction's efforts to meet the 50% goal by the end of the first extension were not successful.)

☒ Alternative Diversion Requirement Request *(Not allowed for Regional Agencies).*

Specific ADR requested _40_%, for the years_2000, 2001,2002_.

Is this a second ADR request? ☒ No ☐ Yes Specific ADR requested _ % , for the years _

(Note: Requests for an additional ADR will need to address why the jurisdiction's efforts to meet 50% by the end of the first ADR period were not successful.)

Note: Extensions may be requested anytime by a jurisdiction, but will only be effective in the years from January 1, 2000 to January 1, 2006. An original request for a TE/ADR may be granted for any period up to three years and subsequent requests for TE/ADR may extend the original request or be based on new circumstances but the total number of years for all requests cannot total more than five years or extend beyond January 1, 2006.

Section IIIA—TIME EXTENSION

Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's progress in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.

Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIA-1).

1. Why does your jurisdiction need more time to meet the 50% goal? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.

2. Why does your jurisdiction need the amount of time requested? Describe any relevant circumstances in the jurisdiction that contribute to the need for a Time Extension. ☐ ☐ 3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE. ☐ ☐ 4. Provide any additional relevant information that supports the request. ☐ ☐

Section IIIB—ALTERNATIVE DIVERSION REQUIREMENT

Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's efforts in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.

Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIB-1.).

1. Why does your jurisdiction need and Alternative Diversion Requirement? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.

Please see attached sheets

2. Why is your jurisdiction requesting an Alternative Diversion Requirement in lieu of a Time Extension?

Please see attached sheets

3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.

Please see attached sheets

4. Describe any relevant circumstances in the jurisdiction that contribute to the need for an ADR. Provide any relevant information that supports the request.

Please see attached sheets

Section IV A—PLAN OF CORRECTION

A Plan of Correction is required by PRC Section 41820(a)(6)(B). The plan is fundamentally a description of the actions the jurisdiction will take to meet the 50% goal by the expiration of the Time Extension.

Attach additional sheets if necessary.

Residential %			Non-residential %		
PROGRAM TYPE Please use the Board's Program Types. The Program Glossary is online at: www.ciwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
		Total Estimated Diversion Percent From New and/or Expanded Programs			
		Current Diversion Rate Percent From Latest Annual Report			
		Total Planned Diversion Percent Estimated			
PROGRAMS SUPPORTING DIVERSION ACTIVITIES					
PROGRAM TYPE	NEW or EXPANDED	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED		

Section IV B—GOAL ACHIEVEMENT

Goal Achievement describes the activities the jurisdiction will use to achieve the ADR.
Attach additional sheets if necessary..

Residential %		28	Non-residential %		72
PROGRAM TYPE Please use the Board's Program Types. The Program Glossary is online at: www.ciwmb.ca.gov/LG/Central/PARIS/Codes/Reduce.htm	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
2030-RC-OSP	expand	Expanded collection of cardboard and high grade papers from businesses, restaurants, and Laguna Hills mall.	refuse rates	December 31, 2003	7%
4060-SP-CAR	expand	Work with County and the City of San Clemente to site a pilot C/D recovery process at the Prima Descha Landfill	refuse rates	December 31, 2003	3%
7000-FR-MRF	expand	Residential curbside materials at processed at CR&R. Additional equipment was installed at the facility in 2001. the new equipment will increase the recovery rate of the commingled recyclables.	refuse rates	December 31, 2003	1%
Total Estimated Diversion Percent From New and/or Expanded Programs					11%
Current Diversion Rate Percent From Latest Annual Report					29%
Total Planned Diversion Percent Estimated					40%

PROGRAMS SUPPORTING DIVERSION ACTIVITIES

PROGRAM TYPE	NEW or EXPAND	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED
5010-ED-PRN	expand	A new brochure devoted to business recycling is being produced and will be distributed to all businesses as part of the increased attention to commercial recycling	December 31, 2003
5020_ED-OUT	expand	A new recycling coordinator was hired by the franchised hauler in September 2002 and will be doing outreach to all businesse in Laguna Hills.	December 31, 2003
6020-PI-ORD	new	An ordinance is being adopted to require weight slips from C/D diversion efforts to be submitted to the City before the Certificate of Occupancy is issued.	September 30, 2003

Section V – PARIS

Office of Local Assistance staff will be reviewing your Jurisdiction's Planning Annual Report Information System (PARIS) database printout as part of the evaluation of your request. Should the Jurisdiction have updates or revisions to the program implementation from the latest Annual Report submitted to the Board, please attach to the application the Jurisdiction's PARIS database printout showing updates or revisions.

Contact your Office of Local Assistance Representative at (916) 341-6199 for a copy of PARIS, or go to the Board's website at www.ciwmb.ca.gov/LGCentral/PARIS/.

SECTION IIIB-1:

Why does your jurisdiction need an ADR?

The City of Laguna Hills is requesting an Alternative Diversion Requirement (ADR) for 2000, 2001, and 2002. The ADR is needed to:

1. Allow time to resolve base year issues that relate to a series of annexations that have occurred over the last eight years. These annexations have ranged from the addition of approximately 750 homes (which were collected by a previous hauler under a five-year "wind down" period) to the addition of an area of primarily light industrial activity. The overall impact of continuous annexations was to keep shifting the mix of residential and commercial tonnage waste types. The content and the boundary of the waste stream have only recently stabilized. In addition, there appears to be been "poaching" within the newly franchised areas by unauthorized haulers. This activity also contributed to the difficulty of establishing a verifiable base year.
2. Allow time to clarify disposal records that show a total of 42,938 tons being disposed in the year 2000 at the Prima Descha Landfill. Hauler records show a total of less than 24,000 tons being collected. This leaves a balance of 18,938 tons (44% of the total disposed) as self-haul refuse. There is no logical source within the City for this amount of self-haul tonnage to be generated.

The City has implemented 25 SRRE programs as described in its PARIS form. In addition to the two obstacles identified above, the City's progress in achieving the 50% goal has been hampered by:

1. A change of the City's franchised hauler within a five year "wind down" period to a new company which stalled implementation of the commercial recycling program (2030-RC-OSP) in 1999 and 2000 and,
2. The absence of a C/D recycling facility in South Orange County that creates an institutional barrier to diversion of C/D waste (4060-SP-CAR).

Commercial Recycling (2030-RC-OSP)

The City believes that the barrier to commercial recycling is being removed. The current franchised hauler has developed a program that will focus on diverting commercial waste at the Laguna Hills Mall, the numerous professional buildings, and the restaurant and small malls that are located on the major thoroughfares in Laguna Hills.

Specifically, CR&R will be implementing a two-phase diversion program that focuses on diverting cardboard, glass, mixed papers, and office papers. The basic components of the plan are a phase one program that focuses on the major malls and restaurants in the City. The first phase will be completed by May 2003. The second phase is anticipated to focus on the professional waste stream, the smaller malls, and the diversion of construction and demolition waste at a site located on the Prima Descha landfill and operated by CR&R. Phase two implementation will be completed by December 2003. The first phase (full-scale implementation began in November 2002) will annually divert 4% of Laguna Hill's total wastes (approximately 1,760+ tons). The second phase will divert an additional 3% (1,470+ tons). The second phase will begin in May 2003 and, when completed in December of 2003, the two-phase program will have diverted a total of 7% of Laguna Hills' waste.

C/D Diversion (4060-SP-CAR)

The City has been actively working with other South Orange County cities in removing the obstacle of not having a facility to process C/D wastes. The City of San Clemente has taken the lead in approaching the County to establish a facility at the County's Prima Descha Landfill. The County and the City of San Clemente have developed an agreement through which a site will be established on the landfill to process C/D materials. Under the terms of the agreement, all the participating cities may direct their franchised C/D waste to be delivered to the facility for processing. The final approval by the Orange County Board of Supervisors is expected in January 2003. The sorting line for construction and demolition (C/D) waste at the Prima Descha Landfill should be operational no later than April 2003. This C/D sorting line is expected to divert an annual total of 1,400+ additional tons of construction and demolition waste. This will increase the City's diversion rate by 3%.

Increased Diversion from Commingled Residential Collection (7000-FR-MRF)

Laguna Hills' residential recyclables are processed at CR&R's Materials Recovery Facility, which is, located 32 miles away in Stanton. CR&R has recently made a substantial investment to upgrade the facility's ability to sort commingled recyclables. Additional diversion from Laguna Hills' commingled recyclables will be achieved using the newly installed equipment. This increase in diversion will be a result of both the increased efficiency of the sorting line and a reduction in the amount of contaminated residuals. The new equipment was installed in the fall of 2001 and is operational at the time of this submittal. CR&R projects that additional diversion of 400+ tons annually will be achieved by use of this system in conjunction with efforts to reduce contamination at the source. This will increase the City's diversion rate by 1%.

SECTION IIIB-2:

Why is your jurisdiction requesting an Alternative Diversion Requirement in lieu of a Time Extension?

The preliminary base year revision places the City at a diversion rate of 29%. The Goal Achievement actions commit the City to diverting an additional 11%, which is equal to 4,700+ tons per year. These percentages are based on an annual disposal of 42,900 tons as currently reported by the Disposal Reporting System. In 2003 the City will evaluate the results of verification of the 42,900 ton figure and the final base year adjustment diversion figure. At that point the City will work with CIWMB OLA staff to determine if the 40% ADR is adequate or if tonnage totals are revised which result in a higher actual diversion rate.

SECTION IIIB-3

Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.

The City has implemented 25 programs in its SRRE and is adding 7000-FR-MRF with this submission. The City's 2000 Annual Report describes the programs that were operating in 2000.

The City has a successful automated residential curbside recycling program. The weekly automated residential green waste program rolled out in early 2000. A variable can rate was established for all residential customers. The recycling programs are publicized in the quarterly newsletter from CR&R.

Recycling brochures and a green waste collection schedule are mailed to all customers initiating service.

Special recycling is provided for telephone books and Christmas trees. A recycling video is available to all school libraries and the City and CR&R work with the schools to promote recycling and resource recovery projects.

Speakers on recycling are available to businesses, schools and for community groups. Field trips are offered at CR&R's commingled sorting facility and yard for public and private schools and other organizations.

The City utilizes procurement practices to promote the purchase of local compost and mulch when it is feasible to do so.

The xeriscape program and the backyard composting program (1000-SR-XGC and 1010-SR-BWR respectively) are supported through joint program implementation with the County of Orange.

The residential drop off and buy back programs (2010-RC-DRP and 2020-RC-DRP respectively) were implemented through the placement of private drop off/buy back facilities which have since left the City. Residents are now directed to neighboring city drop-offs via the City's web site and reference to Orange County's web site information.

The residential self-haul green waste program (3010-CM-CSG) has successfully diverted green waste to the Tierra Verde Composting Facility.

Government Composting (3060-CM-GOV) is implemented via the City's contract landscaper. The City's contract requires the landscaper to deliver all materials to the Tierra Verde Composting facility.

In Section V the PARIS listing for program 7000-FR-MRF has been added to "selected and ongoing". This is based upon the City's use of the CR&R commingled sorting facility in Stanton and the definition of MRF in the PARIS Glossary as including intermediate processing facilities.

A permanent household hazardous waste facility (9000-HF-PMF) has been available for many years at the Prima Deshecha Landfill. This obviated the need for the periodic collection events and also provides residents with a permanent on-going opportunity to properly dispose of household hazardous waste.

In summary, the City has, in good faith, implemented 26 programs in its effort to achieve the mandated 50% diversion (this is increased from 25 programs by addition of program 7000-FR-MRF as noted above.) The City, CR&R, and the City's consultant, EcoNomics, Inc., are already at work implementing a comprehensive commercial recycling program for Laguna Hills. This, coupled with the City's work on siting a new C&D processing facility, plus the other programs listed in Section demonstrate a Good Faith Effort to comply with the mandates of AB 939.

Section IIIB-4:

Provide any additional relevant information that supports the request.

EDUCATION

The City will implement an upgraded recycling education program that is tied directly to supporting the programs identified for increasing diversion in the Goals. Specifically the education program will be tailored to accomplish the following:

1. New public education materials for the curbside and green waste programs will be designed and distributed. These materials will focus on reducing contamination in both the green waste and the single stream curbside

materials. Public education materials will be included as inserts in the monthly refuse bills, in a quarterly newsletter, and as handouts at the annual Earth Day event. City staff and elected officials will speak at community functions to encourage residents and businesses to renew and intensify their participation in the recycling programs.

2. In April 2003 when the self-haul C&D and green waste sorting facility is in place, the City will inform the public through brochures, public service announcements, and through flyers distributed at the building department when building permits are issued.
3. A brochure and training materials will be prepared and distributed as an integral part of the expanded commercial recycling program. The materials will be specialized for each type of business enrolled in the commercial program (i.e. restaurants, offices, retail stores, etc.)

POLICY

- 1 The City will assist CR&R in enforcement of the exclusivity of the franchise on construction roll-off box service. By assuring that the C&D wastes are collected by its franchise hauler, the City then has the legal authority to direct its franchised hauler to deliver the C&D waste to a newly established pilot C&D diversion facility. This facility is being developed under an agreement between San Clemente and the County of Orange. The City of San Clemente has taken the lead in establishing the facility for all C&D wastes that are collected by its franchised hauler. Under the terms of the agreement, (Laguna Hills uses the same hauler as San Clemente) Laguna Hills will also be able to direct its C&D waste to the facility for processing and diversion.
- 2 The City will enact ordinances that require submittal of weight slips from the contractors verifying that C & D recycling occurred before a Certificate of Occupancy is issued for new and remodeled residential and commercial buildings.

SECTION IIIB-1:

Why does your jurisdiction need an ADR?

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SECTION IIIB-2:

Why is your jurisdiction requesting an Alternative Diversion Requirement in lieu of a Time Extension?

The preliminary base year revision places the City at a diversion rate of 29%. The Goal Achievement actions commit the City to diverting an additional 11% which is equal to 4,700+ tons per year. These percentages are based on an annual disposal of 48,900 tons as currently reported by the Disposal Reporting System. In 2003 the City will evaluate the results of verification of the 42,900 ton figure and the final base year adjustment diversion figure. At that point the City will work with CIWMB OLA staff to determine if the 40% ADR is adequate or if tonnage totals are revised which result in a higher actual diversion rate.

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In Section V the PARIS listing for program 7000-FR-MRF has been added to "selected and ongoing". This is based upon the City's use of the CR&R commingled sorting facility in Stanton and the definition of MRF in the PARIS Glossary as including intermediate processing facilities.

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7000-FR-MRF as noted above.) The City, CR&R, and the City's consultant, EcoNomics, Inc., are already at work implementing a comprehensive commercial recycling program for Laguna Hills. This, coupled with the City's work on siting a new C&D processing facility, plus the other programs listed in Section demonstrate a Good Faith Effort to comply with the mandates of AB 939.

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2. In April 2003 when the self-haul C&D and green waste sorting facility is in place, the City will inform the public through brochures, public service announcements, and through flyers distributed at the building department when building permits are issued.
3. A brochure and training materials will be prepared and distributed as an integral part of the expanded commercial recycling program. The materials will be specialized for each type of business enrolled in the commercial program (i.e. restaurants, offices, retail stores, etc.)

POLICY

- 1 The City will assist CR&R in enforcement of the exclusivity of the franchise on construction roll-off box service. This supports the franchised hauler in directing roll off boxes to the pilot C&D diversion facility.
- 2 The City will enact ordinances that require submittal of weight slips from the contractors verifying that C & D recycling occurred before a Certificate of Occupancy is issued for new and remodeled residential and commercial buildings.